

New Hampshire
 Department of Agriculture,
 Markets & Food

Shawn N. Jasper, Commissioner

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July 26, 2023

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

In accordance with Administrative Rule Adm 611.08 (g), the Department of Agriculture, Markets and Food, Division of Plant Industry, respectfully requests permission to increase their fleet size by one truck effective upon Governor and Council approval.

EXPLANATION

Plant Industry is requesting a fleet increase for the Program Specialist IV, Invasive Species Program Coordinator. This position was newly funded with the passing of the Fiscal Year 2024/2025 budget. This position is expected to coordinate with a wide range of stakeholders and cooperators including, but not limited to municipalities, conservation districts, and other state agencies to identify infestations of upland invasive plants, determine effective control projects, train, and provide outreach to municipalities and other partners to reduce impact to the state's environment and infrastructure. The coordinator is expected to map the presence of upland invasive plants statewide. The coordinator is expected to participate in projects to control upland invasive plants statewide, which may involve chemical (herbicide) or mechanical control of plants.

To support the responsibilities of the position, this position will require a vehicle to use for the significant travel, and one which is equipped with safety features to safely transport herbicides and other chemical adjuvants. The vehicle requested for this position is a full size ¾ ton pick-up truck, four-wheel drive, with extended cab, and full bed which will be outfitted with a locking bed cap, a rooftop light bar and a sliding bedliner.

Sincerely,



Shawn N. Jasper
 Commissioner



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES

25 Capitol Street - Room 100

Concord, New Hampshire 03301

(603) 271-8201 Office@das.nh.gov

Charles M. Arlinghaus
Commissioner

Catherine A. Keane
Deputy Commissioner

Sheri L. Rockburn
Assistant Commissioner

July 21, 2023

Attn: Shawn Jasper
Commissioner
NH Department of Agriculture, Markets, & Food
25 Capitol Street
Concord, NH 03301

SUBJECT: Response to Fleet Increase Request 7/21/23

Commissioner Jasper:

Please accept this as acknowledgement and receipt of your request to increase the NH Department of Agriculture, Markets, & Food Fleet size by one (1) motor vehicle (Pick-Up Truck) prior to submission to the Governor and Executive Council for formal consideration.

This would bring the Dept. of Agriculture field services fleet size to a total of 23 vehicles which is an adequate number for the 23 field service employees. Overall, the total Dept. of Agriculture fleet size would now be at 23 vehicles.

It is the position of the DAS Division of Procurement and Support Services Fleet Management that the request is reasonably justified and compelling enough to merit consideration by the Governor and Executive Council in a near future meeting.

Thank you for your proactive request to involve us in your fleet review in support of statewide efforts to maintain fleet efficiency.

Respectfully submitted,

Andrew Bennett
State Fleet Manager, DAS Division of Procurement and Support Services

Gary S. Lunetta
Director, DAS Division of Procurement & Support Services

DN: cn=Gary S Lunetta, o=Dept
Administrative Services, ou=Div
Procurement & Support Services,
email=Gary.S.Lunetta@das.nh.gov, c=US
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